

**STATE WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE  
Conference Call**

**AGENDA**

**Meeting Date:** December 16, 2004 2:00 – 4:00 p.m.  
**Location:** Walt Sullivan Building, First Floor Conference Room, 1327 Lockett, Helena  
**Board Members:** Haley Beaudry, Chair; Ellen Engstedt; Leroy Bingham; Carol Brooker; Dick Brown; Jerry Driscoll; Lew Grill; Diane Harkins; Wendy Keating; Chuck Olson; Arlene Parisot; Ken Switzer; Gary Willis.  
**Board Staff:** Pam Watson

**2:00 p.m. Welcome & Introductions** **Haley Beaudry**  
- Roll Call  
- Approval of Agenda  
- Approval of Minutes of September 23, 2004  
- Approval of Minutes of December 1, 2004

**Action Items**

**Transition Report to Governor Martz** **Haley Beaudry**  
- Discussion  
- Public Comment  
- Action

**State WIA Policy Manual Review** **Haley Beaudry**  
Review Annually **Gary Wright**  
- Discussion  
- Public Comment  
- Action if necessary

**2005 SWIB Goals and Objectives** **Haley Beaudry**  
- Discussion  
- Public Comment  
- Action if necessary

**Next Full Board Meeting Date** **Haley Beaudry**  
February 24-25, 2005 (Thursday/Friday)  
- Discussion  
- Public Comment

**Other Discussion Items** **Committee**  
- Discussion  
- Public Comment

**4:00 p.m. Adjourn**

**All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only Board members can present motions. The Chair will call for public comment following Board discussion.**

If auxiliary aids and services or special accommodations are required, please contact Pam Watson at 444-1620.